JUNIOR ACTIVITIES INFORMATION BOOKLET

For the 2006/2007 Season

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1. Introduction

Thank you for taking the time to read this important booklet which outlines the rules, guidelines, policies and procedures for Junior Activities in Queensland.

We hope that this booklet helps you with your junior program and provides you with a clear understanding of what is required for Junior Activities.

If you have any further queries after reading this booklet, please don't hesitate to contact either your local Branch or Surf Life Saving Queensland.

I would like to wish you all the very best for the 2006/2007 season.

ELLIOTT BATES
SLSQ State Membership Development Coordinator

IMPORTANT POINTS FOR NOTING

- Competency assessments are to be performed and endorsed at the start of each season by proficient assessors/accredited coaches. **NOTE: Swims performed by an accredited coach must be endorsed on the coach's letterhead specifying the coach's accreditation number and swim time/survival float performed or use the attached form within the Appendix.** These assessments are only to be conducted in a pool, ensuring adequate water safety is available. Failure to complete the minimum distance in a continuous stroke as documented in Appendix 2 will result in a re-test. Minimum distances are documented in the preliminary assessment column. **Children who are unable to complete this section are not to engage in any water activities until this exercise has been completed.**

- Competency assessments are to be endorsed each season, **only** by proficient assessors. This is to be completed with the children performing a **continuous overarm** stroke. Failure to complete the course in this manner will result in a re-test. Minimum distances are documented in Appendix 2 - Competency Assessment column. **Assessors are to use the Assessors Worksheet in Appendix 4.**

- On successful completion of the competency test, Age Managers are to gradually increase the distance of the swim until it is in line with or exceeds the competency distance. Nomination into carnivals is not recommended until the candidates can competently complete the competition distance. Please check with your Branch for any additional requirements.

- Pool Swims and Run/Swim/Run's are conducted on a **seasonal basis- not yearly basis**. I.e. a person who was an Under 11 last season and performed a 50-100-50m Run/Swim/Run, still has to perform a 50-100-50m Run/Swim/Run at the start of the next season even if it is the same distance as the previous season. All preliminary and competency tests are to be assessed at the start of each season.

- All children wishing to engage in any endurance events must comply with any additional entry requirements stipulated by Surf Life Saving Queensland.

- It is strongly recommended that all Age Award assessment forms (Appendix 4) are to be **filed by the Club for 7 years**.

2. AGE GROUP

Age group for Junior Activities members remains the same, i.e. a minimum age of 7 years (U/8) up to a maximum age of 13 years (U/14) on a seasonal basis (age for a season is determined **as at midnight on 30 September** at the commencement of that season).

For example - a member turns 11 years on 4 August 2005; he/she will be registered as an 11 year old (U/12) for the 2005/2006 season. A member turns 11 years on 4 October 2005 he/she would be registered as a 10 year old (U/11) for the 2005/2006 season.

Note: Clubs should be registering their members into the age group that the member is on the 30th September. If the club's nipper activities commence prior to 30th September then the child is still grouped into the age group of their age as at 30th September.

Birth Certificates or equivalent must be sighted.

3. MEMBERSHIP

All applications for membership of the Association shall be made on the official SLSA form (**see Appendix 1**), signed by a parent or guardian in Sections 7 & 8.

Renewal forms will be issued for members already registered with the club.

On completion of the form, payment of membership fees, and acceptance by the club, the members are registered under one of the membership categories, entitled to privileges according to the Club Constitution, eligible to gain the relevant awards (according to category), and covered under the Association insurance policies.

A majority of clubs now have in place a family membership fee structure i.e. a set amount is paid to cover a family with each member of that family being registered according to their respective category.

Note: All members of the family must complete individual membership forms.

Membership forms should be forwarded to your club secretary who will process the form on the Surf Mate Program .

Refer to Appendix 1 for membership form details.

4. PRELIMINARY ASSESSMENT
(Pool Swim/Survival Float)

It is compulsory that all children must be tested before they enter or participate in any SLSA Junior Activities. This is to ensure that each child demonstrates a standard of competence to enable preliminary levels of survival skills in an aquatic environment to be achieved.
Preliminary assessments should be completed after the nipper has signed on as a member and prior to their first day of Junior Activities (nippers).

See **(Appendix 2)** for Junior Activity Age Requirement Summary and **(Appendix 3)** for the processes and procedures for the Preliminary Assessments (Survival Float / Pool Swim) and a sample form generated from the SurfMate Program.

Preliminary Assessments:

Under 8	25 metre swim (any stroke)	1 minute survival float
Under 9	25 metre swim (any stroke)	1 minute survival float
Under 10	25 metre swim (freestyle)	1.5 minute survival float
Under 11	50 metre swim (freestyle)	2 minute survival float
Under 12	100 metre swim (freestyle)	2 minute survival float
Under 13	150 metre swim (freestyle)	3 minute survival float
Under 14	200 metre swim (freestyle, in less than 5 minutes) plus 3 minute survival float.	

NOTE: The above distances are the minimum requirements. Some Branches may set distances above the minimum requirements. Please ensure that you liaise with your respective Branch Junior Director of Lifesaving.

5. COMPETENCY TEST (Run, Swim, Run)

To maintain our safety and lifesaving standards, the Association has set a standard of competency that a Junior Activities member **must achieve before being eligible to compete in carnivals.**

A club will generate a "Competency Report - Run-Swim-Run " using the SurfMate Program.

Note: Members can be raised for the Competency – Pool Swim and the Competency Run – Swim – Run simultaneously however the Pool Swim MUST be processed prior to the Run – Swim – Run Competency being processed. Please ensure that the members are registered, of the correct age and have completed the appropriate requirements as outlined in this booklet.

The Competency Report - Run-Swim-Run is printed out by the club and handed to the **Assessor in charge.**

On receiving the Competency Report, the assessor will assess the members and indicate Pass/Retest or Did Not Attend for every candidate listed on the form. The assessor will sign, date and note their assessors' award number on the form and forward the report to the servicing Branch within 7 days.

See **(Appendix 2)** for details of distances for each age group.

See **(Appendix 3)** for details on the processes and procedures (Run-Swim-Run) and a sample form generated from the SurfMate Program**.**

The **competency test** is not an award. The test is to be carried out at the beach and involves a **continuous** effort of running, swimming (**overarm**) and running **and must be completed prior to the junior award being processed**.

All children must successfully complete their Competency Test (Run,Swim,Run) before competing in ANY carnival.

6. JUNIOR AWARDS (Surf Education)

The "Surf Ed" Program is an integral part of our Junior Activities Program.

This program is based on clearly defined outcome statements and reflects an exciting change in children's lifesaving development.

NOTE: SLSA are currently reviewing and updating the Surf Education Resources. It is anticipated that these will be available by September/October. Further information and updates will be provided as they come to hand. In the meantime, continue with the status quo for the Surf Ed Awards Training.

All members are required to gain their respective Surf Ed award for their age group during the season. Those wishing to compete must complete their award prior to the close of entries of their respective Branch Championships.

Refer to **(Appendix 4)** for sample **assessor's workcards** that should be used as a guide for each age level. Please ensure that you provide your age managers with a copy of their relevant workcards. These are available in excel format.y

Junior Awards: Each Junior member must attain their respective Surf Ed Award listed below. Details are available in the Surf Education Instructors Guide.

- Under 8 Surf Awareness One
- Under 9 Surf Awareness Two
- Under 10 Surf Safety One
- Under 11 Surf Safety Two
- Under 12 Surf Smart One
- Under 13 Surf Smart Two

SLSA Resuscitation Certificate & Surf Rescue Certificate (U13 & U14 age group) Details for these Awards are available in the SLSA Training Manual, 32nd Edition.

Junior members (U13) training for the **Resuscitation Certificate** should refer to:
Unit 6 of the Training Manual and the Learning Outcomes and Assessment for this award which outlined on pages 142 and 143 of the training manual.

NOTE: The resuscitation certificate must be obtained as a pre-requisite to Surf Smart Two

Junior members (U14) training for the **Surf Rescue Certificate** should refer to Units 1,2,3,4,6,8,10 and 12 of the Training Manual and the Learning Outcomes and Assessment for this award which is outlined on pages 142, 143 and 144 of the Training Manual. **NOTE: Instructors training these awards must work from the 32nd Edition of the SLSA Training Manual.**

Awards Processing

When the Junior Activities member has completed all modules for their Surf Education Award an **Award Request Report** can be raised

The club will generate an **Award/Request/ - Junior/Generate** using SurfMate. The Award Request is handed to the club assessor in charge who will indicate **Competent or Not Yet Competent or Did Not Attend** on the form. The assessor will sign, date and indicate their assessors' number and forward the report on to the servicing branch within 7 days of the examination.

If any of the above is not completed correctly the request will be referred back to the Assessor in Charge and will not be processed.

For example:
If a new member is a 12 year old (U13) he/she will be required to be assessed in all age awards up to U13 (e.g. U8 - U13). Once reaching this level, the member will be listed on the Award Request for the U13 age group in which the Assessor will confirm whether the member has passed, requires a retest or did not attend the exam. ***Only one certificate will be issued.***

The results of the Resuscitation Certificate and the Surf Rescue Certificate Awards are required to be processed on a Award/Request/ – (Request for Assessment) Senior generated within the SurfMate Program.

On processing of the Award Requests, the relevant Surf Education Certificates and SLSA Awards e.g. Resuscitation and Surf Rescue Certificate are issued and members' details updated within the Surfmate Program.
See **(Appendix 5)** for a summary on the awards processes and procedures and refer to **(Appendix 6)** for a sample of how the SurfMate program generates the forms.

For further information on the processing of Junior Awards contact your Branch.

Awards and Competition.

Competitors may compete in carnivals whilst progressing through their awards up until the close of entries for their Branch Championships, *so please ensure that the children are competent in each area and do not rush through the awards.*

After this time, all competitors (U8 to U14) should have gained their respective Age Awards before competing.

Note:

1. **Competitors aged U14 contesting U15 events (senior carnivals) shall have successfully gained the Surf Rescue Certificate prior to competing in these events and met the required patrol hour obligations. (For further information refer to the SLSA Patrol Hour Policy**

2. **Members aged Under 14 who have gained the Surf Rescue Certificate are eligible to compete in Under 15 events without jeopardising their status as a Junior (Nipper) member.**

Those members U14 wishing to compete in Senior Branch, State and Australian Titles must have completed a minimum of 4 hours per month from the gaining of their Surf Rescue Certificate. Please ensure that these U14 members are performing patrols if you know they are going to contest in U15 events. It is the responsibility of the Club to ensure these members are performing patrol duties.

3. **Further to this, it has been endorsed that juniors are not permitted to compete in individual events, outside his/her age group. In regards to team events please refer to page 2-5 & 2-6 of the Surf Sports Manual (32nd Edition) and/or Association Bulletins.**

4. **Competitors selected to represent the State in the National Combined Interstate Championships <u>must</u> have completed their respective award prior to the departure for this event (January 2007).**

Awards and Accreditation's for Parents

Carnival Officials and Coaching Accreditation's are available for adult members who wish to officiate at carnivals and/or take on coaching roles.

Many other SLSA Awards are also available e.g., Bronze Medallion, Surf Rescue Certificate, Radio Operators & First Aid Certificates etc.

Parents wishing to act as Water Safety must have the Surf Rescue Certificate as a minimum pre-requisite.
For information on the various awards, refer to the following resources:

- SLSA Surf Sports Manual (32nd Edition)
- SLSA Training Manual (32nd Edition)

The gaining of these awards should be encouraged.

7. MEMBERSHIP/COMPETITIVE TRANSFERS

Please be advised that clubs and members must adhere to the ruling's as outlined in the SLSA Surf Sports Manual (32nd Edition) and any other Association Bulletins/Circulars. A member of an affiliated club who desires to transfer competitive rights to another affiliated club during the currency of a competitive season must comply with the following conditions:

- Transfers of competitive membership shall take effect from the date approved by the controlling authority (Branch).
- Members are permitted one transfer per year (i.e. 1 October in one year to 30 September in the next year defines one SLSA competitive season) except that no transfer is permissible after competing in **any** Branch, Province, State, Country, National or World Championships in that year.
- Any further transfer in that year will be processed for effect in the next year. An exception to this will be bonefide relocation because of employment/study/family commitments. Such transfers will be subject to consideration and approval by the Branch and State Centre of the member's losing club.
- Any ILS rulings in respect of competitive transfers and world championship events will be complied with.

For further information on Competitive Transfers please refer to section 2.2.4 – Competition Eligibility – Competition Transfers in the Surf Sports Manual. For information on Membership Clearances please refer to the Surf Life Saving Queensland Constitution and By-Laws or contact your local Branch.

8. WATER SAFETY REQUIREMENTS

Adequate water safety must be provided before any activities can be conducted in the water. **Orange lycra water safety shirts (long sleeved)** form a very important part of the SLSA water safety policy and **MUST** be worn by all qualified water safety personnel during all junior activities aquatic programs (training and carnivals).

The following information outlines the '**roles and responsibilities' of clubs with regard to water safety for junior activities:-**

- Only qualified personnel, i.e. registered members with a minimum qualification of a Surf Rescue Certificate are eligible to act as water safety officers for junior aquatic activities.
- On the regular training day and/or at a carnival, the patrol captain is responsible for all water safety on the beach.
- The junior activities program co-ordinator should liaise with the patrol captain regarding the safest area to conduct water activities.
- The patrol captain has the authority to cease all water activities, if in his/her opinion the conditions are deemed to be unsafe.
- The patrol captain in conjunction with the junior activities co-ordinator, must ensure sufficient numbers of water safety officers are available.
- The recommended ratio of water safety officers as outlined by SLSA is -

- One (1) water safety officer to five (5) participants (competition/educational activities).
- Approximately 50% of these water safety officers should be on rescue craft.
- It is also highly desirable that those water safety officers not on rescue craft, wear swim fins and make use of rescue tubes or even body boards etc. as flotation aids.
- An IRB is to be in the water when there are 20 or more participants.

This ratio does not include those members on regular public patrols as they already have designated duties and obligations.

- **Water safety personnel MUST wear fluoro orange caps and appropriately fitted long sleeved orange lycra shirts for ease of identification.**

- For mid week training or sessions conducted outside normal program times, the above conditions will apply except that in the absence of a patrol captain, clubs will need to ensure that an appropriately qualified, experienced bronze medallion holder is in attendance. **Mid week sessions must be recorded in club minutes.**

PERMISSION TO CONDUCT JUNIOR ACTIVITIES OUTSIDE OF NORMAL PATROL TIMES MAY ONLY BE APPROVED WHERE A SURVEILLANCE PATROL IS PROVIDED AND PRIOR APPROVAL IS GRANTED BY THE BRANCH DIRECTOR OF LIFESAVING.

OUR 'DUTY OF CARE' TO THESE YOUNG MEMBERS CANNOT BE EMPHASISED ENOUGH, THEREFORE CLUBS WISHING TO USE LESSER STANDARDS THAN THESE RECOMMENDED WOULD NEED TO BE ABLE TO JUSTIFY SUCH DEVIATIONS AND OBTAIN THE ENDORSEMENT OF THE BRANCH DIRECTOR OF LIFESAVING.

Patrol Hour Accreditation

- Active and cadet patrolling members rostered to water safety duty **may have their hours accredited if the club chooses**. If the club approves the water safety hours being accredited, then this should be minuted at the commencement of the season or noted in the Club By-Laws.
- Other water safety personnel should have their 'hours' recorded for acknowledgement at the end of season presentations and in the annual report.

Orange lycra shirts and orange caps are available for purchase through Surf Trade / Creata by contacting (02) 9847 4900 or www.shop.creata.com/surftrade/home.

CLUBS MUST ENSURE ALL WATER SAFETY OFFICERS ARE PROFICIENT SURF RESCUE CERTIFICATE OR BRONZE MEDALLION HOLDERS AND THAT THE WATER SAFETY COVER , MATCHES THE POSSIBLE NEED.

9. REPRESENTATION AND COMMUNICATION

The recognition of Junior Activities as an integral part of Surf Life Saving and one of its major assets has been accomplished. It is not separate but part of the "big picture". Adequate representation at all levels, good communications and involvement with Club/Branch Management and the Boards of Life Saving, Surf Sports and Youth and Membership Development is vital.

10. UNDER 7 ACTIVITIES

Activities for Under 7 year olds may be conducted by clubs, providing the Under 7 Policy and guidelines are complied with.

For the 2005/2006 season, please note the following policy **(Appendix 7):-**

- Clubs are not compelled to run activities for Under 7's. It is entirely up to the individual club, its needs, manpower and resources, etc.
- NOTE: Individual clubs may apply additional criteria for the inclusion of Under 7's in their club activities.
- All activities for these children must be well controlled and supervised.

Attached **(Appendix 7)** are the Enrolment Forms for Under 7 Activities. This process will remain in place until the SurfMate Program inclusive of Green Caps Program is fully functional.

- Enrolment Form U/S1 Form is kept for club records only.

U7 participants MUST NOT complete the SLSA membership form.

- Enrolment Form U/S2 is to be forwarded direct to Surf Life Saving Queensland

Clubs conducting Under 7 Activities will be invoiced $5.50 (Includes GST) per child for insurance purposes.

11. UNDER 8'S ACTIVITIES

Another area causing concern is membership/competition status for children aged 7 years (U/8).

On reaching the age of 7 years, a child may become a registered member of the Association under the category of Junior Activities (Nipper). However, eligibility to contest Under 8 events at a carnival is governed by the common birth date used to determine the competition categories applicable to all members - U/8 to Masters.

All competitors will have a common birth date calculated as at midnight on September 30 and the age at that date shall determine his/her age for competition in that season.

In a "nut shell" the youngster who turns 7 after 30 September in the current season may be a registered member of a club, however, is not eligible to compete until the following season. Children who fall into this category will be required to join as an U8 member the following season and in turn will be able to compete during this second season as U8 member.

12. PARENTAL CONSENT FORM FOR MINORS (U18)

All clubs should be ensuring that parents complete and sign the Parental Consent Form at the time of initial or renewal of membership or prior to activities requiring nippers to attend other activities outside of normal nipper training sessions.

This will ensure that the parents consent to their children participating in all activities conducted by SLSA. Forms are attached and stocks should be held by the Club.

Clubs should retain this information for their records.

Refer to **(Appendix 8)** for consent forms, medical history, authorisation and personal detail forms.

13. JUNIOR REGISTRATION FEES

These fees ($11.00 per junior - includes GST) are paid annually to the Surf Life Saving Queensland to cover the individual's insurance premium, partially fund the Junior State Team and Junior Development Program.

Clubs will be invoiced in August each year based on the number of Junior Activity members indicated on the Surf Mate Program. Clubs should wait until a tax invoice is sent by SLSQ for the payment of these fees.

14. JUNIOR TRAINING RESOURCES

It appears there are some very enthusiastic potential instructors/trainers out there who are not aware of the resources available to assist them with junior programs.

Please take time to peruse the attached details on Junior Resources **(Appendix 9)** which highlights the available resources. Also ensure that the knowledge and information is well circulated within the club i.e. instructors, coaches, age managers.

Surf Life Saving Queensland has also put together a **Junior Activities Games Manual** for your perusal. Please visit the SLSQ website – www.lifesaving.com.au and click on "Members News". Click on "Library" then "Reports" and you will find this manual.

Also visit the SLSA Website on www.slsa.com.au and go to "Resources" then click on "Junior Resources" for further information.

15. JUNIOR ACTIVITIES WEEKLY PROGRAM

Club instructors/trainers are often seeking assistance with new meaningful, action packed programs for junior activities.

As a result of discussions with junior activities personnel, there could be some valuable material "out there" that would be helpful if shared.

Surf Life Saving Queensland would be grateful to hear/receive from clubs and/or interested persons, copies of weekly programs, season planner, point systems, samples of introductory letters to parents, newsletters to members, promotional material, excursion ideas, fun day programs, etc. Anything at all you would consider useful and relevant to Junior Activities.

16. JUNIOR DEVELOPMENT POLICY

The SLSA Junior Development Policy as outlined in **(Appendix 10)** has been developed to offer guidance for persons wishing to explore the many exciting past times and activities that Junior Surf Life Saving has to offer.

It is a policy that provides direction and offers a framework for people to consider when training, teaching, assisting, supervising or just caring for a child who undertakes Surf Life Saving activities.

It is important that the club is aware of the SLSA Junior Development Policy which involves policy statements about instruction, coaching, sporting activities and socio-psychological development of a child, junior or youth.

NOTE: A National Youth Policy is currently being developed.

17. CODES OF CONDUCT

As an organisation involved in instruction of youth members in a variety of aspects, we have a 'duty of care' to provide a safe and healthy environment to these members. SLSQ supports and encourages activities that enhance youth involvement at all levels whilst providing the best possible learning experience for them. Codes of Conduct have been developed for the following:

- Members;
- Youth Leaders;
- Coaches and Officials;
- Team Managers, Age Managers and Chaperones;
- Administrators, Directors and Officers.

Refer to (Appendix 11). All Codes of Conduct have been endorsed by SLSQ and it is expected that members must adhere to this policy. **Please ensure that the club has posted these codes on the club notice board and that your respective junior office bearers have also received a copy of the Codes of Conduct.**

18. WORKING WITH CHILDREN CHECK

Surf Life Saving at all levels, is committed to the health, safety and well being of all its members and is dedicated to providing a safe and enjoyable environment for participants in surf life saving activities.

The Queensland Government has made it mandatory for all organisations to screen people wishing to be involved with children/youth.
The Working with Children Check is a detailed assessment of a person's suitability to work with children under the age of 18, based on the person's criminal history.

As of 1st May, 2002, the Commission for Children and Young People Act 2000 (Qld) required all volunteers working in specific child related employment to undergo a criminal history check. People who fail to comply with the Act can be penalised. People deemed unsuitable will be prohibited from working with children.

The success of any Surf Life Saving Club is largely dependant upon the quality of its adult leadership and the initial selection of suitable persons for leadership positions.

With every position the interested member must be suitable by virtue of character and previous history to be entrusted with the care of our young people within the Association. Hence, Surf Life Saving Queensland's support and assistance during any consultation process.

The "Working With Children Check" is designed to ensure that only suitable people are employed, operate businesses or volunteer where they have regular contact with children.

People required to consent to the "Working With Children Check" will include volunteers and prospective paid employees who work with children in schools and community groups (i.e. clubs and associations) that provide services directed mainly towards children or conduct activities mainly involving children.

In order to commence or continue in certain child related employment or business activities, a person must HOLD a current "Working With Children Check" SUITABILITY CARD (blue card) stating that they are suitable for child related employment. This suitability card is valid for 2 years, unless it is cancelled earlier.

Serious offences will apply if a person deemed unsuitable is employed or engaged in child related employment.

The "Working With Children Check" is free of charge for volunteers and application forms can be obtained from your club secretary or Surf Life Saving Queensland. NOTE: Members completing the WWCC Application Form for Surf Life Saving must be registered members of Association.

SURF LIFE SAVING QUEENSLAND HAS PROVIDED ALL CLUBS AND BRANCHES WITH INFORMATION ON THE WORKING WITH CHILDREN CHECK. ALL CLUBS SHOULD BE ENSURING THAT ANY MEMBER WORKING WITH MEMBERS UNDER 18 YEARS HAS COMPLETED THE APPLICATION FORM AND OBTAINED A BLUE CARD.

Some Clubs have taken further steps to ensure that any member over the age of 18 years completes the Working With Children Check application process. Surf Life Saving Queensland supports this move as it helps to further ensure that we are providing a safe environment for our members.

Refer to **(Appendix 12)** for the **Working with Children Check Application Forms** and **Check List for the Volunteer Co-ordinator.** For further information on the Working with Children Check please contact your club secretary or Surf Life Saving Queensland.

Where to send the application form / renewal form once I have filled it in?

Once the 'Blue Card' application form has been completed or a renewal form has been completed, the form MUST be given to the Club Secretary/Administrator to check the proof of ID and to ensure that a lodgement date is entered on the SurfMate Program.

The Club Secretary/Administrator will then send the application form/renewal form to SLSQ and SLSQ will forward the form/renewal to the Children's Commission. Renewal letters will be sent direct to the member from the Children's Commission prior to expiry. Members renewing must obtain an form from their Club and complete the form and hand it back to the Club Secretary / Administrator.

NOTE: DO NOT SEND THE APPLICATION / RENEWAL FORM DIRECTLY TO THE CHILDREN'S COMMISSION.

19. AGE MANAGERS COURSES

The new Age Managers Course and Resources has been finalised and developed for those members who manage, supervise and assist with the basic coaching and instruction of children in lifesaving.

The course is not an accredited course as yet however discussions are in progress with SLSA to address the accreditation of the course in future. The Age Managers Course takes approximately six hours. The aim of the program is to provide a basic knowledge and skills for the co-ordination, organisation and implementation of fun for Junior Activities participants.

The Age Managers Program includes:

- Introduction
- A Safe Environment – Members Protection, Risk Minimisation,
- Growth and Development

- Understanding Junior Program Delivery
- Junior Development – Leadership and Team Building
- Surf Education
- Surf Sports Education
- Programming for Junior Development

This course is to be conducted on an annual basis by your Branch before the commencement of the season preferably. It is strongly encouraged that all Age Managers attend an Age Managers Course before taking on Age Managers responsibilities.

Please contact your Branch for course dates.

20. MEMBER SAFETY AND WELLBEING POLICYS

Refer to **(Appendix 13)** for the **Member Safety and Wellbeing Policy.** This policy reinforces the Association's commitment to providing a safe environment for our members, the Association's expectations with respect to behaviour and processes for dealing with any problems which may arise.

Please ensure that the club has posted this policy on the club notice board and that your respective junior office bearers have also been briefed on the policy and received a copy of the Members Protection Policy.

21. PERSONAL ACCIDENT (U14) INSURANCE CLARIFICATION

Please see your club secretary /administrator for a copy of the updated claim form for personal accident insurance for members under the age of 14 years.

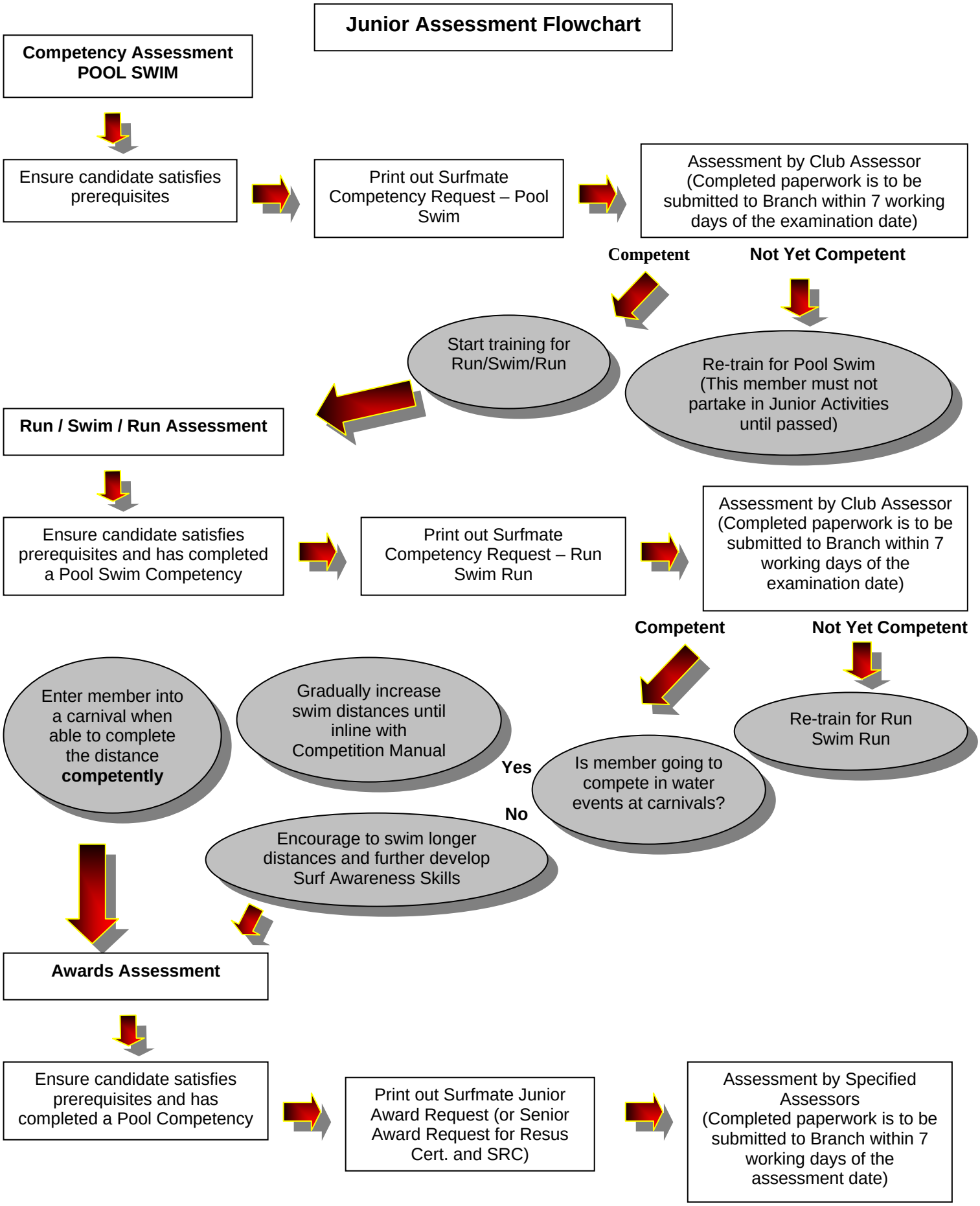
This insurance covers non-Medicare medical expenses incurred within 12 months of sustaining injury.

The maximum limit is $2,000. Under 'Australian Law', the policy cannot cover the "medicare gap" or medical expenses that incur, or are eligible for, a medicare rebate.

Members 14 years or older should use Workcover forms for any personal accident claims.

FOR MORE INFORMATION ON ANY OF THE ABOVE TOPICS, PLEASE DON'T HESITATE TO CONTACT YOUR BRANCH OR SLSQ
IF YOU HAVE ANY QUERIES REGARDING PROCESSING OF MEMBERSHIP FORMS, AWARDS ETC, PLEASE CONTACT YOUR CLUB SECRETARY OR BRANCH.

BRANCH CONTACT NUMBERS

North Queensland Branch	**07 4032 2300**
North Barrier Branch	**07 4724 5844**
Wide Bay Capricorn Branch	**07 4152 9485**
Sunshine Coast Branch	**07 5444 1919**
South Coast Branch	**07 5575 2855**
Point Danger Branch	**07 5534 6077**
Surf Life Saving Queensland	**07 3846 8000**

Junior Assessment Flowchart